



DEPARTMENT OF THE ARMY

U.S. Army Corps of Engineers  
WASHINGTON, D.C. 20314-1000

25 JUN 1998

REPLY TO  
ATTENTION OF:

CERM-F

MEMORANDUM FOR Commanders and Directors, USACE Commands

SUBJECT: Command Policy for CEFMS's "Labor Dispute" Transactions

1. Effective 30 days after the release of this memorandum, the CEFMS's Labor pre-edit routine will be modified to eliminate warning messages for valid labor transactions processed to projects (work items) with insufficient funds. These labor charges must be reflected on the project dispute report and resolved as outlined below. Supervisors must understand that this enhancement could cause them to certify T&A entries that must be corrected when resolving dispute transactions. The original intent for this routine was to alert project/program/fund managers to increase project funds being charged. However, we learned that this routine may have encouraged the use of unauthorized labor cost transfers with no audit trail and supported documentation.

2. Dispute transaction resolution is outlined below:


a. The Project Managers and functional chiefs who are assigned the responsibility for resolving labor dispute transactions will retrieve weekly from CEFMS's a complete list of labor dispute transactions and resolve immediately. Increasing the in-house obligation balance or obtaining additional funds are excellent examples of corrective actions required. For Labor Cost Transfers, consult ER 37-2-10, chapter 7.5c (under change 88) for guidelines regarding request, approval and certification procedures.

b. The Resource Manager or designated F&A Officer must obtain the weekly consolidated dispute labor report which displays both project and indirect (work items) transactions. For unresolved dispute labor transactions posted this FY and more than 30 calendar days after the accounting period being charged, the Commander will be notified in writing with all of the pertinent information regarding each transaction. Failures to resolve within 60 additional calendar days (total 90 days aged) will necessitate that a flash report be submitted to this Headquarters and an AR 15-6 investigation initiated.

3. Any questions regarding this policy should be directed to Arland Luster at 202-761-1865.

FOR THE COMMANDER:

CF: CEIG

  
STEPHEN COAKLEY  
Deputy Chief of Staff,  
Resource Management